



BOARD OF GOVERNORS PUBLIC MEETING

Friday, October 6, 2017
1:00 PM – 3:00 PM
CN Boardroom, Clock Tower Building

MINUTES

Board Present:

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Eunice Aniogbe, Rick Heney, Dana Prymak, Hafiz Rahman, Guenter Weckerle, Eric Youd

Board Regrets:

Rob Anderson, Sandra Blair, Nicholas Rinaldi

Executive and Others Present:

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance)

Recognition of Excellence:

Caitlin Orteza, James-Dean Aleck, Saprina Chandi, Inayat Ur-Rehman, Dylan Robinson

Prior to calling the meeting to order, the Board Chair invited everyone in attendance to observe a moment of silence to remember Christopher Seguin.

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m. and welcomed new student Governors Eunice Aniogbe and Dana Prymak, whose biographies had been circulated with the agenda package.

2. INTRODUCTION OF BOARD CHAIR AND VICE CHAIR

J. Thomson reported that he was pleased to have been re-elected as Chair and that B. Berger was re-elected as Vice-Chair, both for terms of one year.

3. RECOGNITION OF EXCELLENCE

a. TRU Students' Union Equity Committee

Members of the TRU Students' Union Equity Committee (Caitlin Orteza, James-Dean Aleck, Saprina Chand, Inayat Ur-Rehman, and Dylan Robinson) attended the meeting to receive recognition for their achievements. C. Bovis-Crossen introduced the Committee members and commended them for their efforts. The Board Chair presented those in attendance with a Recognition of Excellence certificate and indicated that certificates would also be given to the Committee members who were unable to attend in person.

4. CONFLICT OF INTEREST DISCLOSURES

No Board members disclosed conflicts of interest.

5. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

6. APPROVAL OF MINUTES

a. Minutes of June 2, 2017

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of June 2, 2017 be approved as circulated.*

7. BUSINESS ARISING FROM MINUTES

a. Board and Board Committee meeting dates approved by the Board on June 2, 2017

The approved Board meeting dates were circulated for information.

8. REPORT FROM THE FINANCE COMMITTEE

Finance Committee Chair R. Heney delivered the report from the Committee.

a. Financial Information Act Report

R. Heney reported that the Finance Committee had recommended approval of the Financial Information Act Report and invited M. Milovick to provide an overview of the report.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Financial Information Act Report as circulated.*

b. 2017-2018 Quarter 1 and Quarter 2 Government Forecasts

R. Heney reported that, contrary to what was indicated on the agenda, the 2017-2018 Quarter 1 and Quarter 2 Government Forecasts did not require approval; they were presented for information only.

c. Change to Asset Mix Policy

R. Heney reported that the Finance Committee had recommended approval of the proposed change to the Asset Mix Policy. M. Milovick commented on the proposed revision.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the proposed change to the Asset Mix Policy as circulated.*

9. REPORT FROM THE EXECUTIVE COMMITTEE

J. Thomson, Committee Chair, provided the report from the Executive Committee.

a. Executive Committee meeting of June 19, 2017

J. Thomson reported that, at the Executive Committee meeting of June 19, 2017, the following matters were approved:

- Letter of Agreement between Industry Training Authority and Thompson Rivers University for the 2017/18 fiscal year
- TRU Interim Candidacy Report for Accreditation with Northwest Commission on Colleges and Universities

b. Executive Committee meeting of August 2, 2017

J. Thomson reported that, at the Executive Committee meeting of August 2, 2017, the Committee approved the University committing to \$6.1M of contracts for the Industrial Training and Technology Centre building.

10. REPORTS AND UPDATES

a. TRU Community Corporation projects update

M. Milovick reported that Creston House was expected to break ground in mid-October and that pre-sales have begun. He also reported on other TRUCC projects, including planned and potential housing in the works for the TRU campus.

b. Capital Update

M. Milovick provided updates on the status of the Industrial Training and Technology Centre Project, the Nursing and Population Health Building, and current road construction.

c. Parking update

M. Milovick and G. Read delivered a presentation on parking. Discussion ensued.

d. Safety and Emergency Management Report

M. Milovick spoke to some matters in the report, noting in particular the fantastic community response to the people displaced by wildfires during the summer. G. Weckerle added that there was tremendous praise from the people in Williams Lake.

e. Budget 2018/19 – Process and Timelines

C. Bovis-Cnossen and M. Milovick delivered a presentation on the 2018/19 Budget process and timelines, a copy of which was circulated with the agenda package. C. Bovis-Cnossen reported that the Budget Town Hall meeting is taking place on January 9, 2018.

f. Enrolment Update

C. Bovis-Cnossen provided an enrolment update and noted that the complete Fall Enrolment Report would be presented at the December Board meeting.

g. Accreditation Update

C. Bovis-Crossen reported that the Northwest Commission on Colleges and Universities' peer evaluators would be on campus next week, following up on TRU's progress to date. The evaluators will also be going to the Williams Lake campus. The Board Chair touched on the benefits to TRU of seeking accreditation.

11. PRESIDENT'S REPORT

President Shaver began his report by speaking to agenda item 11.e. (Wildfire Evacuation Report). He indicated that the response from people assisting evacuees was remarkable, and thanked Christopher Seguin and Stacey Jyrkkanen, in particular, for their efforts. The President added that TRU had a plan before the fires took place and it will be revised in response to what was learned from this experience.

a. Written report from the Office of the President

i. September 2017

The President highlighted elements of the written report from his office for September 2017, a copy of which was circulated with the agenda package.

b. Open Governance Initiative update

A. Shaver reported that the Town Hall meeting had been postponed as a result of the passing of Christopher Seguin, and that it would be rescheduled shortly. He also reported that there will be an open meeting this fall in relation to parking and that the Budget Town Hall meeting will be held on January 9, 2018. The President added that meetings with Faculty Councils are currently being scheduled.

c. Chancellor Nomination Committee update

A. Shaver reported that the Chancellor Nomination Committee has met twice already and are on schedule to bring forward their nomination for approval later this fall.

d. TRU Institutional Accountability Plan and Report (IAPR)

President Shaver reported that some minor adjustments had been made to the report in response to feedback received from the government, and that a [link to the revised report](#) had been included on the agenda. The report will be posted publicly in the near future.

- f. Administrative policy recently approved: Policy ADM 26-0, “Minors on Campus”

The President indicated that since this policy had not been circulated with the agenda package it would be included on the agenda for the next meeting.

12. BOARD CHAIR’S REPORT

The Board Chair, J. Thomson, reported on several matters.

- a. Confirmation of Committee Appointments

- i. Governance and Human Resources Committee

J. Thomson nominated D. Prymak to serve on the Governance and Human Resources Committee and she was appointed by acclamation.

- b. Appointment of Board representatives to Presidential Search Committee

J. Thomson reported that the Presidential Search Procedures prescribe that the Board Chair serves on the Presidential Search Committee as its Chair. He added that Board members B. Berger and R. Heney were also appointed by the Board to serve on the Committee.

- c. Acknowledgment of outgoing student Board members

The Board Chair recommended that the student Board members whose terms of office ended on August 31, 2017 be recognized for their service to the Board.

*On motion duly made and adopted, it was **RESOLVED** that the Board recognizes outgoing Board members Humayra Haq and Gagandeep Singh Waraich with Certificates of Recognition, to be bestowed at the December Board dinner.*

13. CORRESPONDENCE

- a. Village of Ashcroft, dated July 5, 2017

J. Thomson reported that the Provost had helped craft a response to the letter from the Village of Ashcroft, and the Board would be sending them that response.

- b. Ministry of Advanced Education, Skills and Training, dated September 7, 2017

J. Thomson reported that the current government has confirmed the capital funding sources for the new Nursing and Population Health Building, honoring the former government's pledge.

14. PRESENTATION

- a. OERu initiative and the open education Certificate in General Studies

I. DeVries and B. Thompson presented on the Open Educational Resource Universitas (OERu) initiative. A copy of the presentation was circulated with the agenda.

15. NEXT BOARD MEETING

The next Board meeting is scheduled for Friday, December 8, 2017.

16. ADJOURNMENT

There being no further business, the Chair declared the meeting adjourned at 2:45 p.m.