

Policy Subcommittee of APPC

Terms of Reference (March 14, 2024)

Chair:

- A member of the subcommittee, selected by the subcommittee.

Members:

- Policy Specialist, Office of the Provost and Vice-President Academic;
- Associate Vice President, Strategic Enrolment and University Registrar;
- One Dean or Associate Dean chosen by APPC;
- One faculty member chosen by each of: Educational Programs Committee (EPC), Qelmúcw Affairs Committee (QAC), Graduate Studies Committee (GSC), Senate Research Committee (SRC), and Teaching and Learning committee (TLC), this member may be but is not required to be a member of their committee;
- One Open Learning Faculty Member chosen by the Chair of the Planning Council for Open Learning;
- A student chosen by TRU Student Union (TRUSU).

Members should be selected based on their knowledge of, and experience with, TRU governance, and their passion for policy revision and creation. Members are not selected to 'represent' any TRU group.

Operations:

- Administrative support for the committee will be provided from the office of one of the administrators on the committee;
- Decisions will be reached by consensus;
- The subcommittee will create ad-hoc working groups as needed which will include members of relevant senate committees, faculties, and stakeholder groups including students.

Responsibilities

- Responsible to the Academic Planning and Priorities Committee (APPC) of Senate;
- Monitors all Senate policies to ensure they are reviewed in accordance with the "Policy Development and Approval" policy;
- Ensures appropriate engagement and consultation with the TRU Community on policies that fall under the jurisdiction of Senate;
- Supports the drafting, amending, and deleting of policies that fall under the jurisdiction of Senate;
- On behalf of APPC, shepherds all new and amended policies through the Senate approval process.