



**THOMPSON
RIVERS
UNIVERSITY**

Centre for
Excellence in
Learning & Teaching

3M National Teaching Fellowship

Updated: 2024-SEPT-05

Background

The 3M National Teaching Fellowship (3M-NTF) is Canada's most prestigious recognition of excellence in educational leadership and teaching at the post-secondary level. The Fellowship was established in 1986 in partnership between the Society for Teaching and Learning in Higher Education (STLHE) and 3M Canada. The community of 3M National Teaching Fellows embodies the highest ideals of teaching excellence and scholarship with a commitment to encourage and support the educational experience of every learner.

Up to 10 Fellows are selected annually. It is possible for more than one individual from an institution to be welcomed into the fellowship during the same year.

Canada now has more than 360 3M National Teaching Fellows, representing a broad range of academic disciplines from more than 80 small and large Canadian post-secondary institutions. After joining the Fellowship, Fellows continue to elevate teaching and learning at their own institutions and through larger, collaborative initiatives supported by 3M Canada, STLHE, and the Council of Fellows, a constituent group within STLHE.

<https://www.stlhe.ca/awards/3m-national-teaching-fellowship/>

TRU will generally nominate a **maximum of two individuals** for a 3M NTF in a single competition cycle. The award package requires a nomination letter from the institution, usually authored by the Vice-President Academic or designate.

To ensure that only the maximum of two nomination packages are sent to the Provost's office for endorsement, CELT has established an internal review process and timeline.

TRU Internal Nomination Process

Internal deadlines are set with consideration of STLHE's award deadline. This year, the internal deadline for applicants is:

October 1, 2024



At this stage, applications should include Sections 4-9. See “The Nomination Dossier” on the STLHE website for details on content for each section (<https://www.stlhe.ca/the-nomination-dossier/>).

The Director of CELT will strike an award adjudication committee to review internal applications. Where feasible, membership of the committee will include:

- a representative from CELT (usually the Director), who will Chair the committee
- a Dean,
- a member of the Senate Teaching and Learning Committee, and
- a former winner of an internal TRU teaching award.

The committee will recommend up to two individuals to be nominated by TRU. Those individuals’ packages will be forwarded to the Director, the applicant’s Dean’s Office, and the Provost’s Office, along with rationale for the university’s nomination relative to the award criteria.

While applications do not need to be in their final form for the internal deadline, they will be reviewed based on their substance at that time. They should be at a stage where the package is ready to be read by the Provost or designate to support preparation of the nomination letter.

Notification of Internal Decision:

The Chair of the adjudication committee will communicate decisions to internal applicants by the **third Friday in October**.

Package Preparation

Applicants may work on Sections 1, 2, and 10 (Letters of Support), as well as the appendix of the award package while awaiting a response from the award adjudication committee.

The Director of CELT will work with the relevant offices for the preparation of Section 3 (Letters of Nomination).

It is the responsibility of the applicant to ensure that their final package addresses all required elements of the award, including strict adherence to the page limits. Packages that do not meet the nomination guidelines should not be submitted to STLHE.



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Package Submission:

Completed packages should be emailed as a single PDF file to the Director of CELT a minimum of three (3) working days before the deadline set by STLHE to permit final approval prior to submission.

After final approval is granted, the award package can be submitted by the nominee.

This year, the deadline for submission to STLHE is:

November 15, 2024 by midnight Pacific Time

Contact:

For advice on preparing an application, TRU faculty are invited to connect with CELT (celt@tru.ca).

STLHE also coordinates a mentorship program for preparing a package. Details can be found on the STLHE website.