

# Safety & Security Briefing

THOMPSON RIVERS



UNIVERSITY

WILLIAMS LAKE, BC

# Emergency Assistance

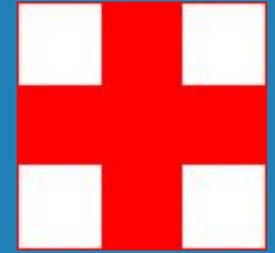
- Any emergency on campus requiring assistance (dial 9 before a number):
  - 911 for POLICE / FIRE / AMBULANCE
  - Dial 9.250.392.8000 Reception / Admin
  - Dial 9.250.398.6791  
Security Firm = PD Security

# CONTRACTORS

- Wear “Contractor” name tag (pick up and return to Reception)
- Wear Safety goggles in any shop area (pick up and return to the Tool Room). If the Tool Room is closed over the summer, obtain from Reception.



# First Aid...contact procedures



- First Aid - Call 250.392-8000 or Cell # 9.250.302.8350



# SAFETY BRIEFING - TRU

- Alarms = Kenar:  
9.250.398.7532  
(Staff / Faculty only)



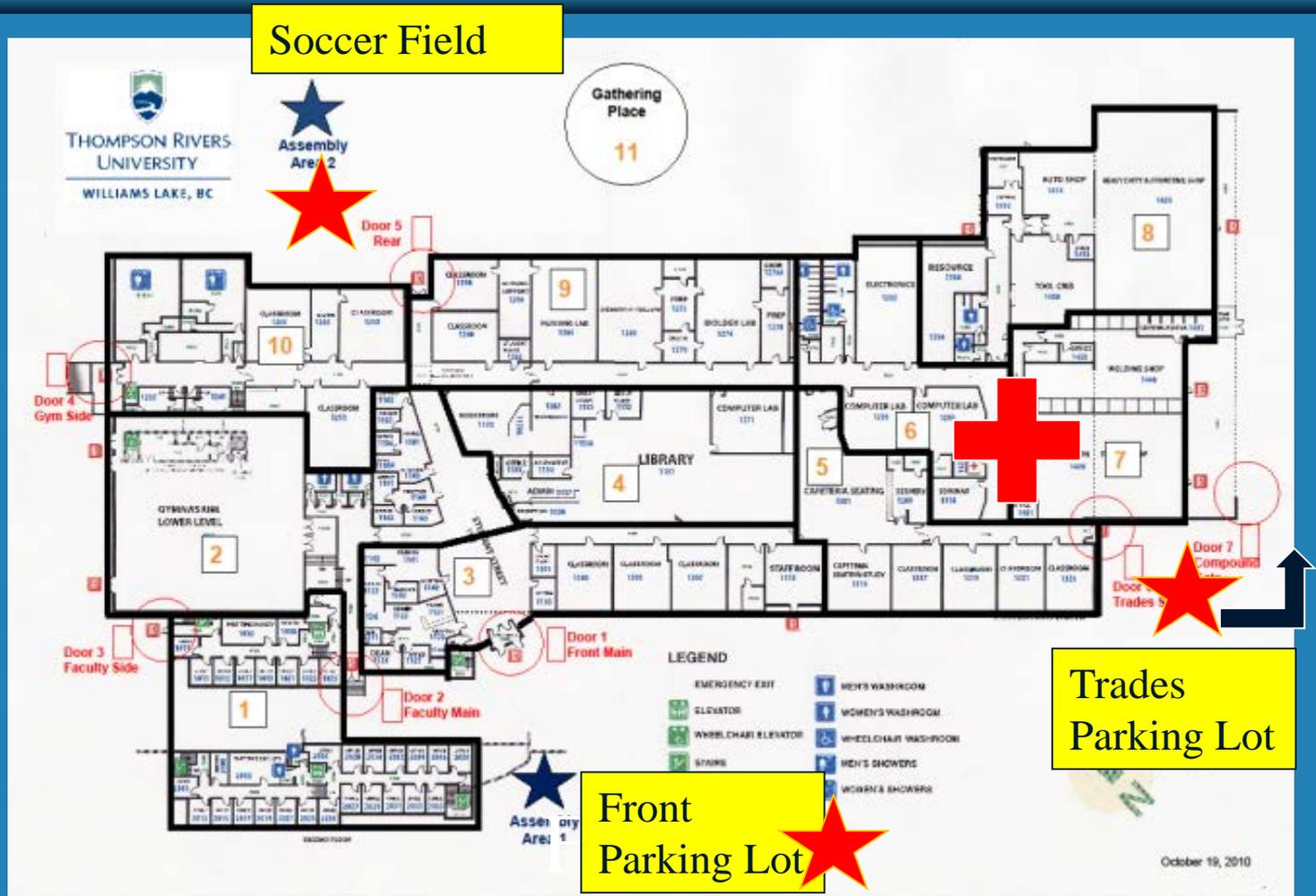
- Suspicious Activities?  
Threat? Call Admin at  
9.250.392.8000



# SAFETY BRIEFING contd

- FIRE / EVACUATION ALARM
  - Fire bell will sound
  - Leave building immediately via nearest exit
  - Close doors
  - Meet at marshalling points
  - Treat all alarms as if real
  - TRU Emergency Wardens
    - do sweeps

# Marshalling Points - 3 Places to go...



# SAFETY BRIEFING contd

- **EVACUATION ALARM**
  - Never use elevators
  - Keep clear of building
  - **DO NOT RE-ENTER** building until authorization given from TRU Emergency Warden
    - Alarm will be turned OFF before people can re-enter

# LOCKDOWN / External Threat

- *i.e. Police action in area...*

## 3 Steps →

1. Beeping alarm & voice message signal lockdown mode
2. Students / Faculty - close blinds, lock classroom doors, stay clear of doors & windows; wait for all-clear
3. Different beeping tone & voice message - **ALL CLEAR**



# Safety Briefing contd

- **INCIDENT REPORTING**

- Please report all

- Injuries

- Near misses

- Criminal Acts

- Accidents

- Property Loss

- Call 9.250.392.8000

- Goal: get to root cause, prevention

# End of Safety Briefing

“The safety and security of our faculty, staff, and students is the first and foremost consideration in all TRU operations.

Thank you for your attention during this briefing and for your help in keeping TRU a safe & secure campus! ”

